

Workplace	Anchor Safety LLP
Document	QSE Manual of Policies and Procedures

Equal Opportunities & Discrimination Policy

1. Statement of Policy

The aim of the policy is to ensure no job applicant or employee is discriminated against, either directly or indirectly, on any unlawful grounds

Human Resources has overall responsibility for ensuring that this policy is implemented in accordance with the appropriate statutory requirements, and full account will be taken of all available guidance and in particular any relevant codes of practice.

The Company will ensure that the policy is circulated to any agencies responsible for its recruitment; a copy of the policy will be made available for all employees and made known to all applicants for employment.

The policy will be communicated to all private contractors reminding them of their responsibilities towards the equality of opportunity.

The Company will maintain a neutral working environment in which no worker feels under threat or intimidated.

Discrimination is unacceptable and breaches of the policy will lead to disciplinary proceedings and, if appropriate, disciplinary action.

2. Recruitment & Selection

The Company will endeavour, through appropriate training, to ensure that employees making selection and recruitment decisions will not discriminate, whether consciously or unconsciously, in making these decisions.

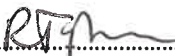
Promotion and advancement will be made on merit and all decisions relating to this will be made within the overall framework and principles of this policy.

Job Descriptions, where used, will be in line with this equal opportunities policy. Job requirements will be reflected accurately in any personnel specifications.

The Company will adopt a consistent, non-discriminatory approach to the advertising of vacancies.

The Company will not confine its recruitment to areas or media sources that provide only, or mainly, applicants of a particular group.

All applicants who apply for jobs with the Company will receive fair treatment and will be considered solely on their ability to do the job.

Signed: 

Designation: *H&S DIRECTOR*

Date: *26-12-2021*

Approved By:	Roger Tydeman	Issue Date:	01/07/2020
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